



## Call for mobility grants with South Asia and Iran 2019

### 1. Background

The **Swiss State Secretariat for Education, Research and Innovation** (SERI) has commissioned ZHAW Zurich University of Applied Sciences as Leading House for the bilateral research collaboration with partner institutions in Afghanistan, Bangladesh, Bhutan, India, Iran, Maldives, Nepal, Pakistan and Sri Lanka.

### 2. Goals and objectives

This mobility grant is designed for **young scientists** who seek the possibility to gain experience in international research and development projects. Recipients of this mobility grant will be enabled to build up new partnerships through personal contacts early on in their career. Such early international exchange should inspire researchers to seek international collaborations also later in their scientific career.

### 3. Eligibility

Mobility grants can be awarded to young scientists who

- Hold a **Master's degree but no PhD** yet and have not more than 6 years of professional research experience
- Are Swiss researchers who wish to enhance their career by spending time in an academic environment in one of the countries mentioned above, or researchers from the countries mentioned above to work on a project in Switzerland.

The call is open for research activities in all scientific disciplines and fields of research, including social sciences and humanities.

Host researchers must be permanently employed principal investigators at a university or research institute in their respective country.

The applicant's mobility visit should be for a duration of **between 1 – 3 months**.

#### 3.1 Additional information for applicants from Switzerland

Applicants in Switzerland who wish to **visit South Asia or Iran for research purposes** need to be scientists with a Swiss federal or cantonal university, university of applied sciences or university of teachers' education, or a public research institution.

They **need to hold Swiss nationality**, permanent residence in Switzerland, residence or cross-border commuter permit for Switzerland, or be in marriage or in a registered partnership with a Swiss citizen.

#### 3.2 Additional information for researchers from South Asia or Iran

Applicants from South Asia or Iran who wish to visit Switzerland for research purposes need to be scientists with a **government accredited, mandated or appointed university**, or public research institute in their respective country.

They need to hold nationality of the country where their home institute is, permanent residence or cross-border commuter permit there, or be in a marriage or in a registered partnership with a citizen of the country where their home institute is.



#### 4. **Reciprocity**

The mutual commitment of and reciprocal support by the partner institutes in both countries (i.e. Switzerland and a partner in one of the countries listed above) will serve as an indicator for the strength of the mobility grant application. This includes commitment of funds as well as in-kind resources by the involved institutes.

#### 5. **Funding and budgeting**

Please note that the Leading House will disburse funds to the Swiss sending and/or host institute only. It will make no remittances to any other organization (e.g. host institution, tax authorities, insurance companies, etc.) or **any individual person**, whether in Switzerland or abroad. The Swiss institute will be responsible for spending the grant money in the spirit of the grant application.

Applicants should clarify as early as possible whether a stay at the host institution is subject to any conditions. For example, some host institutions ask fellowship holders to contribute a sum of money towards the institution's overhead. However, the Leading House South Asia and Iran at ZHAW Zurich University of Applied Sciences does not cover any overhead costs incurred at host institutions.

Please also clarify your status at the host institution. Some host institutes demand that visiting researchers be officially employed at the host institution. In such cases, it is possible that a portion of the grant is spent on social security contributions. The amount that ought to be available to the visiting researchers to cover their living costs thereby gets reduced. The same is applicable to costs such as insurance, tax etc.

The host institution may also ask for funds to cover the research costs (e.g. salaries, equipment etc.). Such costs must not be covered by this mobility grant.

##### 5.1 Budget for researchers from Switzerland going abroad

The Leading House South Asia and Iran at ZHAW Zurich University of Applied Sciences can fund flights for applicants from Switzerland as well as a flat rate for work-related public transport within the destination country and, if justified, a contribution towards research and local conference costs as well as matriculation fees at the host institute (**total reimbursement of actual cost up to CHF 2,500**).

The hosting partner abroad should fund living allowances for Swiss candidates up to three months<sup>1</sup>.

##### 5.2 Budget for researchers from South Asia or Iran coming to Switzerland

For applicants from South Asia or Iran the Leading House South Asia and Iran at ZHAW Zurich University of Applied Sciences can fund living allowances, a flat rate for work-related public transport within Switzerland and, if justified, a contribution towards research and local conference costs as well as matriculation fees at the host institute (**reimbursement of actual cost up to CHF 2,500 per month during maximum 3 months**).

The mobility grant must not be used for travelling outside of Switzerland nor should the grant be spent in any other country but Switzerland.

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<sup>1</sup> Known exception: For Swiss Applicants in the social sciences who want to apply for a mobility grant to visit India, please note that the Indian funding agency might only provide fund support for the period of two months. The decision lies entirely with the funding body in India.



The partner institute abroad should fund travel costs from South Asia or Iran to Switzerland and back. The Leading House South Asia and Iran at ZHAW Zurich University of Applied Sciences cannot reimburse such travel costs.

## 6. Application

Applications are accepted online only at <https://www.surveymonkey.com/r/CHYGNW5> and must include:

1. Scanned copy of a signed letter from your supervisor at your home institute (on the institute's official letter head; the accepted file types for this document is PDF, JPG and JPEG. The file size limit is 16MB).
2. Scanned copy of a signed letter from the institute abroad that will host you (on the institute's official letter head; the accepted file types for this document is PDF, JPG and JPEG. The file size limit is 16MB).
3. One document containing an abstract of your research proposal, and the expected outcome of the proposed research work (approximately one page A4; the accepted file types for this document is PDF, DOC and DOCX. The file size limit is 16MB).
4. Your CV (the accepted file types for this document is PDF, DOC and DOCX. The file size limit is 16MB).

A preview of the online application form is appended to this document.

## 7. Timeline

Applications will be accepted until:	Latest mobility visit start date:
End of March 2019	September 2019
<ul style="list-style-type: none"><li>• Evaluation and selection decision: Within 1 month after the submission deadline (subject to timely response from research partner institutes)</li><li>• Notification: Within 1 week after the decision</li><li>• Mobility visit duration: 1 - 3 months</li></ul>	

## 8. Evaluation and selection

Evaluation and selection are based on the following criteria (not listed in order of priority):

- Conformity with the mobility grant programme's objectives
- Suitability of the candidate and the research partner institute's host supervisor
- Benefit of the proposed visit(s) for cooperation, synergies between the two involved research organizations (previous contacts between these organizations are considered an advantage, but are not mandatory)
- Quality of the proposed project
- Availability of funds (first come, first serve).

## 9. Reporting

After completion of the visits, the applicant together with the Swiss institute (whether sending or host) shall submit a report as well as a financial statement to the Leading House South Asia and Iran not later than one month after the visits.



### **10. Contact**

Leading House South Asia and Iran, ZHAW Zurich University of Applied Sciences, CH-8401 Winterthur, Switzerland, [leadinghouse@zhaw.ch](mailto:leadinghouse@zhaw.ch)

### **Appendix**

The pages below are for preview purposes only and intended to help you prepare your online mobility grant application.

# 1.

Hello,

Thank you for your interest in applying for a mobility grant from the Leading House South Asia and Iran.

Before you complete this online application, please read the document "Call for mobility grants with South Asia and Iran 2019" carefully ([click here to retrieve the document from the Leading House Website](#)).

Make sure you have the following documents at hand before completing this online application:

1. Scanned copy of a signed letter from your supervisor at your home institute (on the institute's official letter head; the accepted file types for this document is PDF, JPG and JPEG. The file size limit is 16MB).
2. Scanned copy of a signed letter from the institute abroad that will host you (on the institute's official letter head; the accepted file types for this document is PDF, JPG and JPEG. The file size limit is 16MB).
3. One document containing an abstract of your research proposal, and the expected outcome of the proposed research work (approximately one page A4; the accepted file types for this document is PDF, DOC and DOCX. The file size limit is 16MB).
4. Your CV (the accepted file types for this document is PDF, DOC and DOCX. The file size limit is 16MB).

Please note:

- All questions marked with an asterisk \* are mandatory.
- You can change your answers while the application is open in your browser until you complete your application. However, once you close the browser or submit your application, you will no longer be able to edit or change it.

Yours Sincerely,

Leading House South Asia and Iran  
ZHAW Zurich University of Applied Sciences  
CH-8401 Winterthur, Switzerland  
[www.zhaw.ch/leadinghouse](http://www.zhaw.ch/leadinghouse)

## 2. Application form

\* I have read the call document

- No** (In this case, please read the call document "Call for mobility grants with South Asia and Iran 2019" carefully. You will find the document by clicking [here](#).)
- Yes** (This will allow you to complete the online grant application form and requires you to have read the call document.)

### 3. Eligibility check

\* I hold a Master's degree but no PhD yet, and have a maximum of 6 years of scientific research experience.

Yes

No

## 4. Files upload

\* Upload: Scanned copy of a signed letter from your supervisor at your home institute (on the institute's official letter head).

The accepted file types are PDF, JPG and JPEG. The file size limit is 16MB.

Choose File

No file chosen

\* Upload: Scanned copy of a signed letter from the institute abroad that will host you (on that institute's official letter head)

The accepted file types are PDF, JPG and JPEG. The file size limit is 16MB.

Choose File

No file chosen

\* Upload: Research abstract & expected outcome

Accepted file types: PDF, DOC, DOCX.

Choose File

No file chosen

\* Upload: Your CV

The accepted file types are PDF, JPG and JPEG. The file size limit is 16MB.

Choose File

No file chosen

### Additional file upload

Please upload any additional document (e.g. your CV) relevant to your application. The accepted file types are PDF, JPG and JPEG. The file size limit is 16MB.

Choose File

No file chosen



## 5. Location information

\* Please tell us where your residence is:

Afghanistan

Bangladesh

Bhutan

India

Iran

Maldives

Nepal

Pakistan

Sri Lanka

Switzerland

## 6. Destination

\* Please tell us which country you plan to visit:

Afghanistan

Maldives

Bangladesh

Nepal

Bhutan

Pakistan

India

Sri Lanka

Iran

## 7. Destination confirmation

\* For applicants from South Asia or Iran only:

Please confirm that you plan to visit Switzerland for research purposes:

- I confirm
- I do not confirm

## 8. Past academic visit(s) to the country you plan to visit through this mobility grant

For applicants from Switzerland only:

**Have you been to the same country before for academic reasons? If so, please tell us about it here.**

### Past academic visit to the same country

Month/Year - Month/Year

Institute's or organization's name

City

Purpose

### Past academic visit to the same country

Month/Year - Month/Year

Institute's or organization's name

City

Purpose

### Past academic visit to the same country

Month/Year - Month/Year

Institute's or organization's name

City

Purpose

### Past academic visit to the same country

Month/Year - Month/Year

Institute's or organization's name

City

Purpose

## 9. Your past academic visit(s) to Switzerland

For applicants from South Asia or Iran only:

**Have you been to Switzerland before for academic purposes? If so, please tell us about it here.**

### Past academic visit to Switzerland (1)

Month/Year - Month/Year	<input type="text"/>
Institute's or organization's name	<input type="text"/>
City	<input type="text"/>
Purpose	<input type="text"/>

### Past academic visit to Switzerland (2)

Month/Year - Month/Year	<input type="text"/>
Institute's or organization's name	<input type="text"/>
City	<input type="text"/>
Purpose	<input type="text"/>

### Past academic visit to Switzerland (3)

Month/Year - Month/Year	<input type="text"/>
Institute's or organization's name	<input type="text"/>
City	<input type="text"/>
Purpose	<input type="text"/>

### Past academic visit to Switzerland (4)

Month/Year - Month/Year	<input type="text"/>
Institute's or organization's name	<input type="text"/>
City	<input type="text"/>
Purpose	<input type="text"/>

## 10. Planned academic visit with this mobility grant

Please provide some information about the academic visit you are planning:

\* Research project

Short research project  
title

\* Intended start date of the research stay:

Date

\* Duration

\*NOTE:

1) If you are a researcher in Switzerland visiting a country in South Asia or Iran, your host might cover your local costs (e.g. for accommodation) only up to three months, and subject to their own rules and regulations.

2) If you are a researcher from South Asia or Iran, the Leading House South Asia and Iran will cover your local costs (details can be found in the call document which you can find [here on the Leading House Website](#)) up to a maximum of three months. If your host institute in Switzerland invites you for longer than three months, the costs for the additional duration of your stay needs to be covered by you, the host institute in Switzerland or your home institute, or a combination of these three sources.

## 11. Personal details and home institution

\* Please tell us who you are and where your home institution is:

Surname	<input type="text"/>
First name(s)	<input type="text"/>
Academic title (e.g. Prof, PhD, Dr, MSc)	<input type="text"/>
Your home institution's name	<input type="text"/>
Your current position	<input type="text"/>
Department at home institution	<input type="text"/>
Postal address of your home institution	<input type="text"/>
Post/ZIP code	<input type="text"/>
City	<input type="text"/>
Phone number (country code, area code, phone number)	<input type="text"/>

\* Your email address

\* Your date of birth

Date / Time

\* Please tell us who **your supervisor at your home institution** is:

Surname	<input type="text"/>
First name(s)	<input type="text"/>
Academic title (e.g. Prof, Dr, PhD, MSc)	<input type="text"/>
Current position	<input type="text"/>
Department	<input type="text"/>

\* Please tell us who **your host researcher** will be:

Surname

First name(s)

Academic title (e.g. Prof,  
Dr, PhD, MSc)

Current position

Host institution

Department



## 12. Please tell us when you expect to complete your PhD

\* PhD candidacy

Field of study / Study  
course

Name of university /  
universities

Month and year of  
expected completion  
(e.g. May 2020)

13.

Sorry, you do not meet the eligibility criteria for this call for mobility grants.

To find about the eligibility criteria, please read the [call document available from the Leading House Website](#).

## 14. Confirmation of receipt

We have received your application for a mobility grant. Thank you.

Please note that no email will be sent to you to confirm receipt of your application.

We will contact you once the evaluation process is completed. The timeline can be found in the document "[Call for mobility grants with South Asia and Iran 2019 on the Leading House Website](#)".

Yours Sincerely,

Leading House South Asia and Iran  
ZHAW Zurich University of Applied Sciences  
CH-8401 Winterthur, Switzerland